

LEAD TEAM MEETING MINUTES

A Place Where Faith becomes Action - Where Everyone Has a Place to Belong and a Way to Serve.

DATE 08/18/2025	RECORDER Lyndsey Powell
ATTENDEES	
Pastor Tim Benjamin Kevin Jacobs Jay Shannon Doug Whitling Jeremiah Smith Patty Cisco Bev DePoy (Not present)	Patsy Schwendeman Lyndsey Powell Angie Myers Guest(s): Tom Harrison Toby Hertenstein Dixie Durke Jack Miler

Note: Minutes reflect actions with timelines and owners discussed and approved

Activity	Owner	Action Notes
Welcome & Prayer	Jeremiah	Welcome the team and shared prayer.
Meeting Minutes Approval (2 Motions)		Minutes approved via group email; all approved
Discipleship-Faith Development	Tim	A timeline of Exodus 14-15. Parting of the Red Sea and the sequence of events that took place immediately afterward.
Discipleship & Evangelism Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i>	Tim	D & E team <ul style="list-style-type: none"> ● Discipleship Report <ul style="list-style-type: none"> ● Looking for a Welcome Huddle Leader to help welcome and greet on Sunday Mornings ● Wednesday Nights in the fall starting Sept 3rd Adults &; up to 5th grade 6:00-7:00 6-12 grade 6:00-7:30 ● Adults Wednesday study starting on Wednesdays in September

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- Will be focusing on building up small groups with Tom Harrison in his new role.
- Farmers Meal will be November 5th
- Other opportunities that are not Sunday morning or Wednesday night
 - Receptions with Susan – Creating connections
 - Mens Study Starting September 2nd at 7pm

Evangelism

- Summerfest Parade went well on August 9th
 - Congregational Care Distributed popsicles in church parking lot
- Summerfest Service – August 10th Pancakes were served prior to worship by Wayne Street Church and blessing of the bookbag tags were passed out.
- Family movie night was sponsored August 17th at 6PM at St.Marys Theater were we collected school supplies for Ella Schlarman's FFA passion project
- Interior wayfinding quotes will be coming in by end of September
- WTGM church of the week August 18th-22nd

Priority Initiatives Status:

- Enhance the worship experience; in progress
- Create new member pathway; in progress
- Create Connections Experience; in progress
- Research & develop small groups; in progress
- Incorporate leadership skill development into youth ministry; in progress
- Incorporate life skill development into

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		<p>ministry; in progress</p> <ul style="list-style-type: none"> ● Identify avenues for engaging parents into child/youth activities; in progress
<p>Finance Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	Doug	<ul style="list-style-type: none"> ● No Income Statement Report to be reviewed or needing to be approved. ● July, 2025 YTD Givings is higher than 2024 YTD, and it is running slightly below the budget expectation for Givings YTD. ● Average Weekly Attendance for 2025 is running approximately 46 fewer in Attendance per Sunday than at the same time in 2024. ● Action Updates: <ul style="list-style-type: none"> ○ Filing for Exemption for Real Estate Taxes for WSC completed on 8/18. September. WSC automatically lost our Exemption with our legal name change. ○ Paperwork to the Ohio BWC was submitted due to our legal name change and new Federal EIN. This action is completed. ○ Huddle was conducted on 5/12/2025 with Patrick Stolly, Stolly Insurance, reviewing our Insurance Policy for appropriate coverage under our (2) legal entities. A follow-up meeting will be conducted within 45 days to verify coverage options and cost. ● In the September board meeting we will be doing financial training 7-7:30 for budgeting. ● Doug is working on updating the Kroger giving account to take UMC off. The Kroger funds will go into general funds each year. ● Stewardship campaign will be Mid

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		<p>November to gather pledges for 2026.</p> <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> ● Process for communicating individual giving project opportunities; in progress ● Develop annual stewardship drive process; in progress ● Develop process for capital campaigns and/or other fundraising; in progress
<p>Mission Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	<p>Angie</p>	<ul style="list-style-type: none"> ● Dennis Knous came on Sunday August 17th to talk about KHM ● All Missions Funding Applications were sent out this month. We will be having a team meeting in September to go over all applications and set the Missions budget for 2026 as a team. ● OCC collection, currently at \$ 6,731.00 to our \$6,000 goal <p>Action Update – Applications are scheduled to be back on September 15. Our next mission meeting is September 22. We will be going over all of them and working on the budget for October 1</p> <ul style="list-style-type: none"> ● Next meeting Sept 22 <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> ● Create a new process for how missions functions; Complete ● Establish process for Impact reporting; completed!
<p>Environment Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	<p>Kevin</p>	<ul style="list-style-type: none"> ● Second Floor painting by Paint Bros will be completed by the end of August. ● Crystal Dove painted the new Pastor Study ● Window Creations evaluated the stained glass windows and provided a report and quote for repair, suggest Kevin Jacobs come to their facility to meet to do three stages for the window repairs. Kevin will work on obtaining 2 or 3 more quotes for these repairs. ● Secur Com did a walk thru for building

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		<p>security evaluation and provided a quote; will obtain 2 more quotes.</p> <ul style="list-style-type: none"> • Looking at replacing the hand rail going off the kitchen • HA Dorsten removed the shed, and 2 external signs. New exterior signs will be installed by the end of September. • HDL to provide a quote on mulch vs stone; pending discussion. • NK Supply to update the 2nd hallway, and Pastor study, and removal of light on the wall in the main entry by end of August. • Obtaining quotes for new flooring on the 2nd floor. • At our last meeting, the team reviewed Sanctuary Adaptability options while gathered in the Sanctuary. It was recommended that six quality chairs be added to the back rows of the church, at a total cost of \$3,666.67 with a six-week lead time. The motion passed. <p>Following the meeting, 80% of \$3,000 for the chairs was generously covered by a single anonymous donor.</p> <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> • Sanctuary Adaptability (hearing/sitting/ambulating); in process • Education Building 2nd floor updates; in process • Building Security System; in process • Reimagine Fellowship Hall; not started
<p>Staff Care Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	<p>Patty</p>	<ul style="list-style-type: none"> • Don Renninger requested to be moved to part time at Wayne Street Church starting Sept 1. • Tom Harrison hired as the associated pastor to start on Sept 1 as part as the Action Plan initiatives • 3rd & 4th grade guide position was filled by Macie Kroeger starting Sept. 1 • Lacy Ballweg will be starting in the nursery on Sept 1

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		<ul style="list-style-type: none"> All staff performance reviews to be complete in September <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> Recruit Director of Ministry; complete Research feasibility of insurance benefits for full-time staff; in progress Identify training needs for staff development; not started. Will start this fall since the Associate Pastor role is now filled.
<p>Congregational Care Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	Patsy	<ul style="list-style-type: none"> Continued homebound visitations along with communion and bulletin mailings Provided a ride to worship and church picnic to a visitor interested in joining us at Wayne Street Church Working on homebound rotation for visits with Pastor Tim Funeral dinners Working on hospitality calendar for 2026 Christmas caroling Dec 14th and 15th this year They will be doing a pancake breakfast before the children's christmas program again this year. Next meeting Jan 12th at 1:30 PM in room 200 <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> Refine process for outreach to homebound members; in process Refine process for responding to member care needs; in process
<p>Rec Team <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	Jay	<ul style="list-style-type: none"> Will be having a REC team meeting coming up in the next month to setup communication and engagement process 1st Beginner Level Pickleball class completed Intermediate Level Pickleball Groups are still up and running The running team has been created

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		<p>“Running the Good Race” A few members completed the 5K at the Summerfest. Currently 11 signed up.</p> <ul style="list-style-type: none"> • Lunch Bunch Sept 16 at Otterbein • October 21 Lunch Bunch at Mrs Wicks - Winchester Indiana <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> • Develop process for engagement & communication; in process
<p>Communication & Helpers <i>-Celebration</i> <i>-Action Update</i> <i>-Emerging Trends</i> <i>-Decision Making Support</i></p>	<p>Lyndsey</p>	<ul style="list-style-type: none"> • Continue working with Breeze to utilize many features in Breeze which will enhance our communication and organizing helpers within the church • Breeze cleanup is underway and target by end of September to do a mailing to anyone that has not provided updated information • Continued work on SOP for each group for process to help group initiatives run smoothly • Working to recruit Helpers for the children’s ministry programs; August 27th orientation for Helpers <p>Priority Initiatives Status:</p> <ul style="list-style-type: none"> • Church Breeze database update; in process • Improve distribution of information; in process • Identify need & function of helpers; in process • Recruit and coordinate helpers; in process • Mapping out communication plan; not started. Starting mid fall.
<p>Wrap Up <i>-Parking Lot Items</i> <i>-Remaining concerns</i></p>	<p>Jeremiah</p>	<p>We will need <u>an extra 30 mins</u> at the end of the meeting for our next two meetings in August and September: August Meeting to go over budget September meeting to go over financial report</p>

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		reading
Adjourn Meeting (2 motions)	Jeremiah	Motion 1 to Accept: Patsy Schwendeman Motion 2 to Accept: Angie Meyers Motion Passed-Unanimously
Next Lead Team Meeting: Sept 15, 2025		

PARKING LOT (<i>Future Possibilities</i>)
<ul style="list-style-type: none">• Read Tim's article and use this for group discussion at the November meeting to evaluate the status of the Action Plan and preparation for 2026.